

Dear Parents/Carers,

### **Re: Coronavirus update – school closure**

We are writing to provide you with an update of the school's plans regarding the Coronavirus outbreak. We have decided to close the school from tomorrow (Friday, 20th March 2020) until further notice. The school office will be open tomorrow **Friday 20th of March from 8am -12pm** to deal with any issues or queries. Friday 20th March will be an **INSET** day and will be utilised to prepare for online learning, most likely starting from Monday 23rd March.

As advised by the government, we will do all we can to stay open for the children of key workers (e.g. NHS staff, police, others in frontline services) and children with certain needs.

We are waiting for the government to publish more information on what this means, but it would help us in the meantime if you could let us know if you think your child may fall into one of these categories. We will be sending out a survey link on your phone to let us know if you may be a key worker. We'll be in touch again as soon as we are sure who this does apply to. We shall also be in touch with parents of children with social workers and EHCPs to provide them with information about arrangements being made to support them during this school closure.

### **How will your child receive schooling while at home?**

We have been in communication with you for the past couple of weeks to inform you about our online platform. Each child has been issued a unique login and password. According to our survey, every child now has access to an electronic device to access Google classroom from home. Your child has been practising at school and should be able to login into Google classroom successfully and engage with online "live" sessions. Further guidance via text will be provided of the exact times of the live sessions.

**KS2 Live sessions:** will have online "live" classes in the morning and they will be set self-directed tasks to complete in the afternoon.

**KS1 Live sessions:** will have online "live" classes in the **afternoon** and they will be set self-directed tasks to complete in the morning.

This provision will most likely start from Monday 23rd March. If there is a delay, we will let you know. Please be patient with us as this is a very new experience for everyone involved.

### **What is your role while your child is learning online?**

We aim to provide quality education to your child while they are at home. In order for this to happen you will play a key role. You will act as a "**Learning Coach**" for your child.

**Please be advised that due to Data Protection Acts, parents MUST ensure that there is NO audio/ video Recording done of online learning platforms including our teachers pre recorded videos. Anyone found doing this can be legally prosecuted.**

1. Continue to check your text messages and the school's website for new updates about online learning. Please ensure you have given us your correct mobile number.
2. Establish a clear routine that your child follows, which includes: getting ready for learning, logging on, completing tasks, breaks, reading and prayers.
3. Provide a quiet place for your child to work.
4. Ensure your child logs in each day and fully engages with the work assigned each day.
5. Provide your child headphones while they engage in a "live" session and keep the background noise to a minimum.
6. Contact the class teacher if your child is unable to login.

### **Attendance**

The class teacher will be taking attendance registers for all pupils every day during each learning session. Parents must ensure that children log in everyday to attend their learning sessions. If your child is unable to attend due to illness or an emergency, please contact the school phone on **07493588631**. You can also send an email to admin ([admin@iqra.lambeth.sch.uk](mailto:admin@iqra.lambeth.sch.uk)) to inform the admin team the reason your child will not be in the learning session.

### **School Office**

Effective Monday, 23rd March 2020, you can contact the school office via email ([admin@iqra.lambeth.sch.uk](mailto:admin@iqra.lambeth.sch.uk)) and school mobile **07493588631**. Please be patient when you contact the office as there may be some delay before we can get back to you. The school office will ensure that your call is returned as soon as possible. If your query is related to key worker or free school meals, please email [sbm@iqra.lambeth.sch.uk](mailto:sbm@iqra.lambeth.sch.uk).

As the virus increases across the world and within the UK, we want you to know that the safety and wellbeing of our children, parents and staff is our number one priority. We care about each and every one of you and so we urge you to take every precaution you can to protect yourselves and your families: follow Public Health England advice and call NHS111 if you feel unwell.

We wish to thank all parents for their ongoing commitment, resilience and determination throughout these unprecedented times. Our prayers are with you and your families. We ask Allah for His forgiveness, mercy and protection from any harm.

Yours sincerely,

Humaira Saleem