

Iqra School reopening: risk assessment

DATE OF RISK ASSESSMENT: 26th August 2020(School Chair of Governor's Action)

Background giving rise to this assessment: Coronavirus (COVID-19) Pandemic and Government Advice. The school will now open to all the pupils.

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY
<p>Contact with someone suffering from coronavirus</p>	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors 	<p>Anyone showing symptoms, will be asked not to come into school if they need to self-isolate under current guidance. Regular reminders will be given about this.</p> <p>Anyone self-isolating with symptoms will be encouraged to access testing and engage with the NHS Test and Trace process.</p> <p>If a symptomatic person comes into school, they will be sent home immediately or isolated until they can be picked up. They will be placed in the Parents' room— see this guidance for help with this. 999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>Adult/ child showing symptoms/ suspected case: In the case of a symptomatic pupil/adult who needs to be supervised before being picked up:</p> <ul style="list-style-type: none"> • Call the child's parent (or staff member's emergency contact, if needed) to come to school. Call 999 if they are seriously ill or injured or their life is at risk. • Child/ Adult will be taken to the Parents' room wearing PPE and will wait there until collected by their parents - make sure the blinds are up, so that they can be monitored and the window is open for ventilation. <ul style="list-style-type: none"> • If a distance of 2m can't be maintained, supervising staff will wear a fluid-resistant surgical mask 	<p>SLT and SBM</p>	<p>In - place already On-Going</p>

		<ul style="list-style-type: none"> ● If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron ● If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection ● Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been picked up. They do not need to go home unless they develop symptoms themselves (and in which case, a test is required) or the child subsequently tests positive. ● They should avoid touching people, surfaces and objects and be advised to cover their mouth and nose with a disposable tissue when they cough or sneeze and put the tissue in the bin. If no bin is available (eg when walking to the Parents' room) they should put the tissue into their pocket or up their sleeve for disposing of later. If you don't have any tissues available, they should cough and sneeze into the crook of their elbow ● SLT/Admin Team will liaise and engage with the NHS track and Trace. Child/ Adult will not be permitted back until they have had a COVID test and are either Covid free or 14 days have passed. Government guidance will be followed. ● If there are home testing kits available in school, these will be given to parents/carers collecting symptomatic children, and to staff who've developed symptoms at school, if providing one will increase the likelihood of them getting tested. ● All incidents must be recorded as normal ● Child/adult remains home: stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection and is tested for COVID 19 arrange to have a test. ● No restrictions or special control measures are required while laboratory test results for COVID-19 are awaited. ● No need to close the setting or send other pupils or staff home. ● Adults/ pupils are required to be tested ASAP. If this does not happen, the bubble will be closed for the recommended period(14 days). Further information in Lambeth Covid-19 Outbreak Prevention, Preparedness and 		
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Spreading infection due to touch, sneezes and coughs		<p>Handwashing facilities will be provided. sinks in each class, hand sanitiser installed at 3 school entrances, corridors, hall, playgrounds (EY and KS2), near staffroom.</p> <p>Everyone in school will:</p> <ul style="list-style-type: none"> • Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands • Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing • Be encouraged not to touch their mouth, eyes and nose • Use a tissue or elbow to cough or sneeze, and use bins for tissue waste <p>Pupils will be encouraged to learn and practise these habits in lessons.</p> <p>Help will be available for any pupils who have trouble cleaning their hands independently. Young children will be supervised during hand washing.</p> <p>There is no child at the school who is unable to maintain good respiratory hygiene because of complex needs (spit uncontrollably or use saliva as a sensory stimulant).</p> <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Lidded bins for tissues will be emptied regularly. .</p>	SBM, PM	In Place already
Spreading infection through contact with		<p>An electrical sprayer is purchased to clean frequently touched surfaces.</p>	SBM	Already in place

coronavirus
on surfaces

Items that need laundering (e.g. towels, flannels, bedding) will be washed regularly in accordance with the manufacturer's instructions, on the warmest water setting. These items will not be shared between children between washes.

Pupils and parents/carers will be asked to limit the amount of equipment they bring into school each day to essentials like bags, lunch boxes, hats, coats, books, stationary and mobile phones.

Areas of the school that are used by pupils will be cleaned thoroughly at the end of the day. This includes all classrooms, hall, staff room, administrative area, PPA, breakout rooms.

Areas of the school not in use will be shut off to make cleaning more manageable.

Any resources shared between groups, such as sports, art and science equipment, will be either:

- Cleaned frequently and meticulously, and always between groups using them; or
- Rotated so they can be unused and out of reach for 48 hours (72 hours for plastics) between use by different groups

The same rules will be followed for books and other shared resources that pupils or staff take home. However, unnecessary sharing will be avoided, especially where it doesn't contribute to pupil education and development.

Individual and very frequently used equipment, like pens and pencils, will not be shared.

Shared rooms, such as the hall are cleaned regularly.

If a person with coronavirus symptoms comes into school, a deep clean will take place in the areas that the person has been in, following [decontamination guidance](#).

Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.

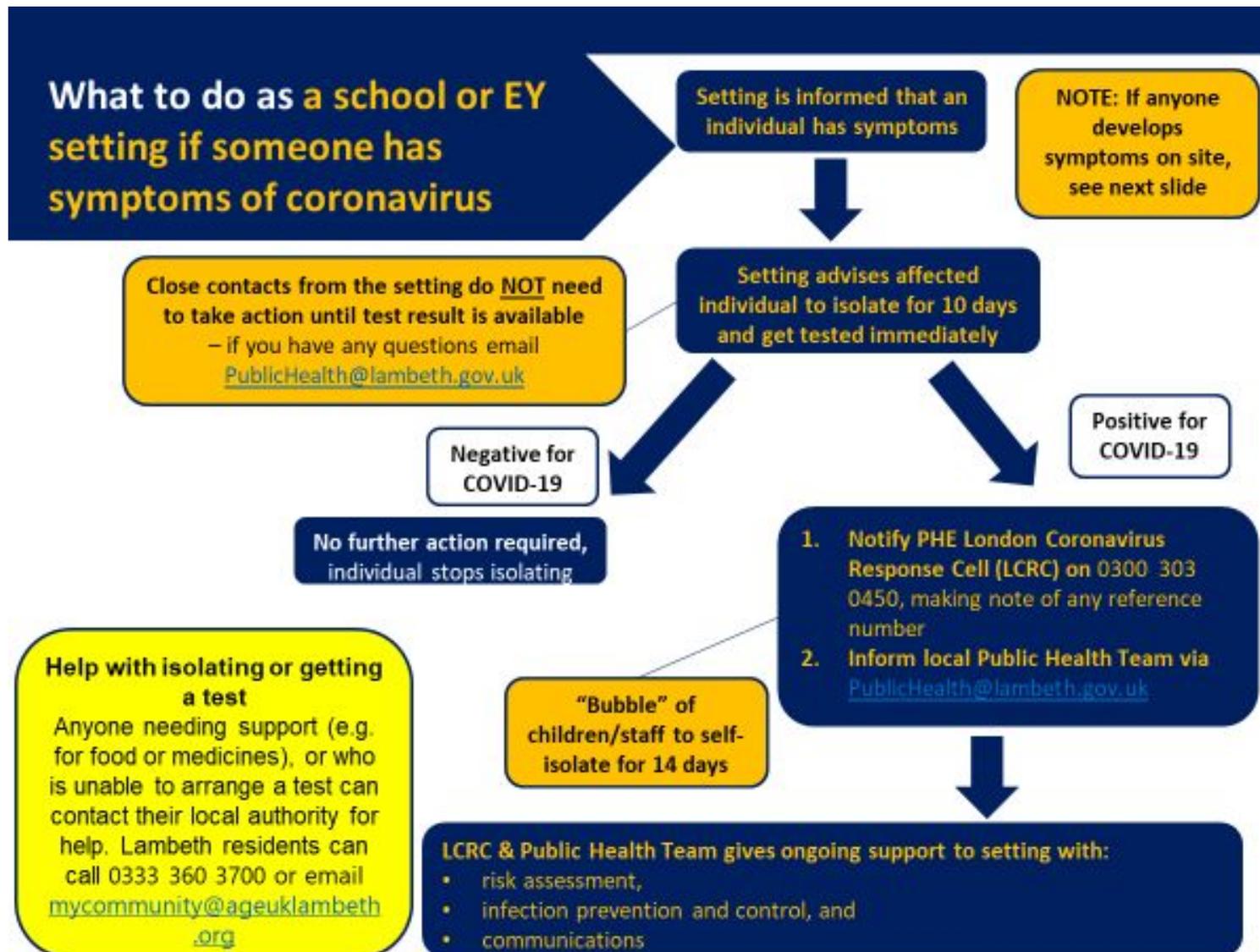
Class teachers (EY)
- Use the washing machine in EY.

CT, TA

<p>between pupils and staff around and outside of the school</p>		<p>Pupil groups will have staggered timetables, including for start and finish times, break and lunch times, and assemblies, to avoid too many pupils being in one place at the same time. Separate lunch and play times for EY, KS1, LKS2, UKS2.</p> <p>Movement around the school site will be kept to a minimum.</p> <p>Pupils will be supervised at all times to ensure mixing between groups doesn't occur, and they will be reminded about the rules throughout the day.</p> <p>Rooms will be accessed directly from outside where possible, and the corridors will have a one-way circulation.</p> <p>Shared areas such as the hall will be kept at half capacity during lunch and prayer time to allow groups to keep apart when using them. It will be cleaned regularly.</p> <p>Toilet use will be managed to avoid crowding.</p> <p>Staff use of staff rooms and offices will have a limited occupancy.</p> <p>Visitors to the site, such as contractors, will have guidance on physical distancing and hygiene explained to them on or before arrival. Visits will happen outside of school hours wherever possible. A record will be kept of all visitors.</p> <p>Non-overnight domestic educational visits can take place in the same pupil groups, but only subject to a separate risk assessment that considers the coronavirus measures in place at the destination.</p> <p>No after-school clubs are provided.</p>	<p>SLT</p>	
<p>Spreading infection due to the school environment</p>		<p>Checks to the premises will be done to make sure the school is up to health and safety standards before opening in September.</p> <p>Fire, first aid and emergency procedures will be reviewed to make sure they can still be followed with limited staff and changes to how the school space is being used.</p> <p>Areas in use will be well ventilated by opening windows or using ventilation units. Doors will be propped open, where fire safety and safeguarding wouldn't be compromised.</p>	<p>PO, SBM, SLT</p>	<p>In place</p>

		<p>Lidded bins will be provided in classrooms and other key locations to dispose of tissues and any other waste.</p> <p>Outdoor space will be used for exercise and breaks, and for education where possible.</p>		
Spreading infection due to excessive contact and mixing in meetings		<p>Where possible, meetings will be conducted by telephone or using video conferencing. This includes meetings with parents/carers, visitors and governors.</p> <p>Where this isn't possible, essential meetings will be conducted outside, or in a room large enough to allow for social distancing.</p>	SLT, Office	In place
Individuals vulnerable to serious infection coming into school		<p>The school will continue to follow any shielding guidance in place to decide who should come into school.</p> <p>If the guidance is paused, all staff and pupils are expected to come into school. Staff who are clinically vulnerable or clinically extremely vulnerable and coming into school will be placed in the safest possible on-site roles where it's possible to maintain social distancing. Individual risk assessments for staff and pupils are in place where required.</p>	SENCO, SBM, SLT	In place

What to do as a school or EY setting if someone has symptoms of coronavirus



What to do if you have symptoms

