

Training for this life...



And the Hereafter.

INTIMATE CARE POLICY & PROCEDURES

Summary

This policy sets out how staff will care for pupils requiring support with cleanliness and toileting

Recommendation

Governors to read and agree the policy.

SIGNED BY CHAIR OF GOVERNORS:

A handwritten signature in black ink, appearing to read 'Boatman', written in a cursive style.

Date: 1 October 2023

Review date: October 2024



IQRA PRIMARY SCHOOL EARLY YEARS INTIMATE CARE POLICY AND PROCEDURES

This policy has been devised in response to the increasing number of children entering the Early Years not toilet trained. It sets out the procedures we will follow; when nappy changing and/or in the case of a child accidentally wetting or soiling him/herself. All parents are asked to provide spare clothes in a bag regardless of whether their child is toilet trained. It also states the roles and responsibilities of both the home and school and has an agreement/consent form for parents to sign.

We are an inclusive school and do admit children who are not fully toilet trained but we feel that it benefits the child if he/she is out of nappies or at least working towards this by the time they start school.

Parents are made aware that the early years team are on hand to offer advice on how to toilet train and are put into contact with relevant support if wanted. Parents are also asked to inform us of any medical condition which requires their child to need a nappy.

Questions and Answers

1. Who will change the nappy/wet/soiled clothing?
The early years support staff
2. Where will changing will take place?
In the Nursery toilet area, on a changing mat.
The nappy changes will be recorded on a chart in the toilet area and in a separate record book.
3. What resources will be used?
A changing mat, aprons, gloves, blue roll paper, antibacterial wipes, nappy sacks, nappies, baby wipes, cream(when specified by parent/guardian)
4. How will the nappies will be disposed of?
Put in a nappy sack and in the hygienic disposal nappy bin.
5. What infection control measures are in place?
Staff will wear disposable gloves and aprons while dealing with the incident.
Blue roll paper will be put on the changing mat.
Changing area will be cleaned after use.

Hot water and liquid soap is available to wash hands as soon as the task is completed.

Hot air dryer or paper towels are available for drying hands.

6. What will the staff member do if the child is unduly distressed by the experience?
Staff will comfort and reassure the child, talk through what they are doing and ensure the change is complete swiftly to ensure the stress is not prolonged.
7. What will the staff member do if he/she notices marks or injuries on the child?
Follow the school child protection and safeguarding policy and report it to the NOMINATED SAFEGUARDING OFFICER (Humaira Saleem).